

Chapter 2

The Dictionary & Writing



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We will look at the **spelling & finding** words in the dictionary when **you're not sure** how to spell them.



- **C**hecking Spelling.
- **S**ilent Letters.
- **A**lternative Spelling.
- **W**ord Division.

-Checking Spelling.

How can I find a word in the dictionary if I cannot spell it?

1- Write down what you *do* know of the spelling, leaving gaps where you are not sure.

2- Make a guess at the gaps.

3- Check with the Dictionary.

4- Repeat this process until you find the word.

Example: 1- “ aggr--sion “

2- “ aggre~~ts~~sion “

3- “ Check your dictionary for the guessing word “ aggre~~ts~~tion”.

4- Repeat the process until you find the word.

The correct word is

“ aggression “

- *Classified the Headword, Entry, the definition.
- *Decide if the word “ aggression “ is a compound or derivative.

Remember:

* You should use your dictionary to find the correct answer even if you think you already know it.

* If you know the first three letters or even if the only two letters of a word, you will be able to find it quickly in the dictionary.

Folk - comb - autumn

-Silent Letters.

Englisg spellings often contain *letters that are not pronounced at all.*

Enquire

VS

Inquire

- Alternative Spelling.

Sometimes there's *more than one correct way* to spell a word in English.

In this case **EITHER** both spelling are acceptable in *British English* **OR** one of the spellings may be the *American English* spelling.

invest-
ment.

in . vest . ment

-Word Division.

*Sometimes it's necessary to divide a word at the end of the line (if there's no enough space for the complete word).

*The division is always shown by *putting a hyphen (-)* after *the first part* of the divided word.

*The places where you may divide a word are shown in the dictionary for all Headwords, Derivatives & Compunds with *a bold dot*.

Be aware!

- **N**ever divide a short word.
- **D**on't divide a word unless you are sure about where to divide it.