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| **College of Languages & Translation**  **Grammar -2-** | | | | | | | | | | |
| **Course Code & No.**  Najd 123 | | | | **Credit Hours:**  3 Hrs. | | | | **Course Instructor:**  Reem Alshalan | | **Semester**  **Spring 2017** |
| **Course objective:**  The course aims to develop English language learners' grammar. It focuses on various rules that promote and perfect their writing style. It also develops other language skills in different ways. | | | | | | | | | | |
| **Course Textbook:**  UNDERSTANDING AND USING **ENGLISH GRAMMAR -** FOURTH EDITION-  **By:** Betty S. Azar / Stacy A. Hagen | | | | | | | | | | |
| **Assessment:**  1st In-term Exam [25 Pts.]  2nd In-term Exam [25 Pts.]  1 Quiz [10 Pts.]  Final Exam [40 pts.] | | | | | | | | | | |
| **Office:**  2nd floor, Room 10-3 | | | | | **Office hours:**  Mon. [9-11] Wed. [9 -10] Thurs. [9 -10] | | | | | |
| **Instructor’s Email:**  ralshalen@ksu.edu.sa | | | | | **Website**  http://fac.ksu.edu.sa/ralshalen | | | | | |
| **Absence Warning:**  25 % & above | | | | | **Banning from final exam:**  25 % & above | | | |  | |
| **Important Reminders:**   1. Since language accuracy is core to translation and interpreting, expect strict, detailed grading of all language errors, in all courses. 2. Right after being absent from an exam, a valid verifiable excuse must be presented to the exam committee for approval. Location: G/16 3. No points will be awarded for **(a)** cheating in any exam and/or **(b)** plagiarism: using other people’s work without proper citation. 4. For further info on KSU’s plagiarism policies and detection tools, check this link: <http://35302.wikispaces.com/file/view/plagiarism+handbook+2011.pdf> A more severe penalty will be implemented upon repeated cheating and/or plagiarism. 5. Abayas must be removed during class and exams; phones must be switched off and only used for emergencies. 6. A Psychological Counseling Center is available to students on campus, if needed. ADA and Students with Disabilities: [Universal Access Program for people with special needs](https://accessibility.ksu.edu.sa/)   0114697305 – 0114696414  [accessibility@ksu.edu.sa](mailto:accessibility@ksu.edu.sa)   1. The college library is located on the 1st floor with printing and scanning facilities. 2. An internet-enabled computer lab is located on 1st floor and open for students' use (4F25). 3. College website: https://girlsusc.ksu.edu.sa/ar/languages-translation 4. Twitter: Colt\_female\_ksu   Instagram: Colt\_female\_ksu | | | | | | | | | | |
| **GRAMMAR 2 (Najd 123)** | | | | | | | | | | |
| **Week** | **Gregorian** | **Hijri** | | | | **Lesson** | | | | |
| **1** | **Sun.,**  **Feb. 5** | **8/5/1438** | | | | **Registration + Orientation** | | | | |
| **2** | **Sun.,**  **Feb. 12** | **15/5/1438** | | | | Chapter 9 (Modals Part 1) | | | | |
| **3** | **Sun.,**  **Feb. 19** | **22/5/1438** | | | | Chapter 9 (Modals Part 1) | | | | |
| **4** | **Sun.,**  **Feb. 26** | **29/5/1438** | | | | Chapter 10 (Modals Part 2) | | | | |
| **5** | **Sun.,**  **Mar. 5** | **5/6/1438** | | | | Chapter 10 (Modals Part 2) | | | | |
| **6** | **Sun.,**  **Mar. 12** | **12/6/1438** | | | | Chapter 11 ( The Passive) | | | | |
| **7** | **Sun.,**  **Mar. 19** | **19/6/1438** | | | | Chapter 14 (Gerunds And Infinitives Part 1) | | | | |
| **8** | **Sun.,**  **Mar. 26** | **26/6/1438** | | | | Chapter 14 (Gerunds And Infinitives Part 1 ) +  Chapter 15 (Gerunds And Infinitives Part 2)  **1st In term ( Monday/ March 27th from 12-1)** | | | | |
| / | **Mid-Term Break** | | | | | | | | | |
| **9** | **Sun.,**  **Apr. 9** | | **12/7/1438** | | | | Chapter 15 (Gerunds And Infinitives Part 2) | | | |
| **10** | **Sun.,**  **Apr. 16** | | **19/7/1438** | | | | Chapter 12 ( Noun Clauses) +  Quiz **( Wednesday April 19th from 12-1)** | | | |
| **11** | **Sun.,**  **Apr. 23** | | **26/7/1438** | | | | Chapter 12 ( Noun Clauses) | | | |
| **12** | **Sun.,**  **Apr. 30** | | **4/8/1438** | | | | Chapter 13 (Adjective Clauses) | | | |
| **13** | **Sun.,**  **May 7** | | **11/8/1438** | | | | Chapter 13 (Adjective Clauses) | | | |
| **14** | **Sun.,**  **May 14** | | **18/8/1438** | | | | Revision + **2nd In-term ( Monday/ May 15th from 12-1)** | | | |
| **15** | **Sun.,**  **May 21** | | **25/8/1438** | | | | COLT’S ORAL EXAMS WEEK | | | |
| **Sun., May 28 – Thurs., June 15** | | | | EXAMS | | | | | | | |
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| **Summer Break (Students)** | | | | Fri., June 16 – Sun. Sep., 10th | | | | | | | |
| **Summer Break (Staff)** | | | |  | | | | | | | |