

**King Saud University**

**Course Syllabus**

**College of Arts**

**Semester: second**

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**Department of English Language and Literature**

**Academic Year: 2012-2013**

**Instructor's information:**

<b>Instructor's name</b>	Rawan Alshatwi
<b>Office Hours</b>	Sat., Mon. and Wed. 11-12    Sun. 10-11
<b>Office number</b>	36 building 26
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<b>SMS code</b>	27937

**Course information:**

<b>Course Title</b>	Essay writing
<b>Course Number</b>	Eng 312
<b>Course description</b>	<p>This course offers practice in producing longer essays of several paragraphs. Attention is given to two types of essay writing, mainly the classification and process – analysis essays. Students are also taught to use grammar in the following points: tenses, modifiers, rules of punctuation, relative pronouns, and prepositions. MLA methods of research and documentation will be applied.</p>
<b>Course Objectives (i.e. Learning Outcomes as specified in the Course Specifications)</b>	<p>1. Write longer and substantial essays of several paragraphs on unseen topics. 2. Apply two types of essay writing, mainly the classification and process –</p>

	analysis essays. 3. Apply new methods of development used in the aforementioned types of essay writing. 4. Use correct grammar in the following points: tenses, modifiers, rules of punctuation, relative pronouns, and prepositions. 5. Produce essays free of dangling modifiers, run-on sentences incorrect antecedents, and sentence fragments. 6. Apply MLA methods of research and documentation.
<b>Textbook</b>	Regina L. Smalley, Mary K. Rutten, Joan Rishel Kozyrv(eds.), <u>Refining Composition Skills, Rhetoric and Grammar</u> , fifth edition, Boston: Heinle and Heinle, 2001
<b>Supplementary Reading</b>	-

#### Methods of assessment:

Type	Distribution	Date Due
In class assignment	10%	17/2/2013
Midterms (I +II)	30% (15% + 15%)	31/3/2013 5/5/2013
Classification Essay	10%	Working progress
Process-Analysis essay	10%	
<b>Final Exam</b>	<b>40%</b>	
<b>Additional notes (such as makeup policy)</b>		

#### Weekly Syllabus:

Week	Topic
<b>1</b>	<b>Orientation week</b>
<b>2</b>	Introduction to MLA
<b>3</b>	MLA: List of works cited, Citations

<b>4</b>	First in class assignment : MLA Starting chapter 9: Classification Essay
<b>5</b>	Classification Essay : Organizing and writing a classification essay
<b>6</b>	Classification Essay: Using the turnabout method writing introductions
<b>7</b>	Classification Essay: Reading
<b>8</b>	Classification Essay: Grammar / reviewing correlative conjunction
<b>9</b>	<b><u>1<sup>st</sup> midterm : Classification essay</u></b>
<b>10</b>	Process-Analysis Essay: Planning, organizing, and writing a process-analysis essay
<b>11</b>	Process-Analysis Essay: Directional vs. Informational process-analysis essays, Intended audience of the essay
<b>12</b>	Process-Analysis Essay: Dividing an essay into paragraphs, Dramatic method for introduction, Participial phrases to increase cohesion
<b>13</b>	Process-Analysis Essay: Reading
<b>14</b>	<b><u>2<sup>nd</sup> Midterm: Process-Analysis Essay</u></b>
<b>15</b>	Revision

**Ground Rules (e.g. attendance policy, plagiarism):**

- 1- Any form of plagiarism will not be tolerated. Any plagiarized work will be given a zero.
- 2- The course will include in class assignments, and every time you are absent you will not submit the required assignment.