**Guidelines for listening-three group work (expectations and restrictions)**

Students are expected to…

1. corporate with each other to present a listening project out of 5 marks (a group of three students).

2. choose online materials only (5-minute recordings are highly recommended).

3. explore the Net to find suitable materials and this necessitates sending the links to their teachers in advance (hhashim@ksu.edu.sa) to get their final approval.

4. choose listening materials of different types such as conversations, talks, advertisements, lectures, phone messages, videos, podcasts and the like.

5. prepare a one-page worksheet and make copies for their classmates. Worksheets can be downloaded from the Net.

6. write no less than ten questions and no more than fifteen questions.

7. write questions of different types (YES/NO or WH-comprehension questions, completion or fill-in-the-blank questions, note-taking or outlining exercises or other types of questions focusing on the skills emphasized in their textbook).

8. send the worksheet and the answer sheet (as soft copies) one week ahead to their teachers.

9. choose a date to present their work and sign their names to confirm their preferences.

10. use the following programs to trim and convert tracks to different formats:

-YouTube Downloader

<http://youtubedownload.altervista.org/>

-YouTube Mp3

<http://www.youtube-mp3.org/>

-Clip Converter

<http://www.clipconverter.cc/>

-OJOsoft Total Video Converter

<http://www.ojosoft.com/download/download-total-video-converter.html>

-Easiest Soft Video Converter

<http://software-download.name/trim-real-video/>

-Real Player Trimmer

**Please note the following:**

1. People involved in conversations can be Americans, Britishers, Australians, Irish or people speaking different accents.

2. Work should be equally divided among students: (a) one student searches for a suitable recording and trims or converts the recording if necessary, (b) another writes the questions, and (c) the third prepares an answer sheet (for the teacher) and presents the project in class.

3. Two projects (involving six students) should be presented by the end of each chapter.