

# Presentation Evaluation Form

Group (Project) name:

Presenter Names:

Quality Index: 5: Excellent, 4: Very Good, 3: Good, 2: Needs Improvement , 1: Needs lot of improvement

### Quality of Presentation

Done by Mrs.Ghadah Alarifi

<b><u>Group</u></b>	<b>Comments</b>					
Introduction of presentation						
Quality of visuals- Fonts/colors/ Preparation						
Organization - logical order						
Focused on important issues						
Good use of time – ended on time.						
Group Interaction and coordination						
<b>Total</b>						
<b><u>Individual</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>6</u></b>
Loud and clear						
Faced the audience, no reading from screen						
Adequate level of detail						
Lively & Interesting & confidence						
Use of professional language						
Avoiding verbal filters, ah, eh, om, etc.						
Were questions answered accurately						
Looked professional						
<b>Overall performance</b>						
Other comments						

