



# Facility /Room Confirmation Page 1 of 4

**San José State**  
UNIVERSITY

Department: Computer Engineering Date: April 1, 2008

Contact Person: Sharolene Brunston Phone: 4-7173

Mohamed E Fayad 4-7364

Fax: 4-4153

Activity: Extra and Special Projects /Student Study Session

| MEETING NAME                 | STATUS    | DATE       | DAY | START    | END      | ATT | LOCATION | SEATS |
|------------------------------|-----------|------------|-----|----------|----------|-----|----------|-------|
| CMPE_Extra & Special Project | Scheduled | 04/05/2008 | S   | 11:00 AM | 03:00 PM | 90  | SCI 258  | 92    |
| CMPE_Extra & Special Project | Scheduled | 04/12/2008 | S   | 11:00 AM | 03:00 PM | 90  | ENG 341  | 90    |
| CMPE_Extra & Special Project | Scheduled | 04/19/2008 | S   | 11:00 AM | 03:00 PM | 90  | ENG 341  | 90    |
| CMPE_Extra & Special Project | Scheduled | 04/26/2008 | S   | 11:00 AM | 03:00 PM | 90  | ENG 341  | 90    |

***Please note: Academic Scheduling reserves the right to make adjustments to this reservation at any time ( if the space is needed for regular university classes). Should this situation arise, you will be accommodated as best as we can.***

Please Note:  
\*If the door is locked, depending on the time of the day, please contact one of the following service groups to have the room unlocked:  
  
\*Monday - Friday from 0800-1700, please contact FD&O service desk @ 408-924-1990  
\*All other hours including weekends, please contact UPD @ 408-924-2222  
  
(It is mandatory that you have a printed copy of this room confirmation with you. Proof of this room confirmation will require to be shown to university representative upon receiving your call)

Michelle Liu 4-2448 April 1, 2008  
Academic Scheduling Signature Date



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### Reminders:

**\*By signing the Academic Scheduling Facility Reservation Request Form the sponsoring department is assuming responsibility for any and all damages incurred during the use of the university facilities.**

**\*Academic Scheduling reserves the right to make adjustments to this reservation at any time and will try to provide an adequate resolution.**

**\*Please have this room confirmation with you at all times when occupying the room.**

**\* NO FOOD or DRINKS ARE ALLOWED IN SJSU LECTURE ROOMS.**

**\* Do not write with permanent markers on white boards. Make sure markers are erasable.**

**\*All furniture, instructional equipment and all other items that are in the room(s) (i.e., tables, chairs, TV, VCR, Overhead Projector, Podium, etc.) must be returned to their original configuration and must not be moved/removed out of the room.**

**It is your responsibility to make sure your group adheres to the above reminders to ensure that the room(s) will be ready for the next group.**

**Thank you for your cooperation in this matter.**



