

BADER I. ALABDULKARIM

400 Mission Ranch Blvd. Apt#15, Chico, CA 95926

Cell: 5302307956

badr42310@gmail.com

SUMMARY

Motivated recent masters in public administration graduate with diverse experience in educational and administrative environments. Currently, pursuing PhD enhance education and experience. Proven student relations and problem-solving skills. Dedicated and driven student with superior research and analysis skills and proven leadership abilities.

HIGHLIGHTS

- Research and analysis.
 - Strong student relations.
 - Conflict resolution.
 - Team collaboration.
 - Administrative oversight.
 - Strategic planning.
-

EDUCATION

MASTER OF: PUBLIC ADMINISTRATION

2014

California State University, Chico, CA, USA

Vice President of Saudi Student Association

BACHELOR: PUBLIC ADMINISTRATION

2006

King Saud University, Riyadh, Saudi Arabia

Member of Students' Committees Club

ACCOMPLISHMENTS

- Awarded the ideal student in the business administration college in 2006.
 - President of the Student Association in the Business Administration College in 2006.
 - Led an electronic movement in my department in the Water Ministry between 2006 and 2008.
 - Created a cellphone application support the Arabic students to live in Chico, California by showing the attractive locations and this application emphasizes the communication between the international students and the associations in the city.
-

EXPERIENCE

KING SAUD UNIVERSITY

Riyadh

Teaching Assistant

07/2008 to Current

- Proctored many final exams at the end of each semester.
- Participated in committees such as the Final Exams Committee.
- Facilitated ongoing program review and continuous improvement efforts.

WATER MINISTRY

Riyadh

Entry Data

09/2006 to 07/2008

- The Quality Control department Verifies the information in the computer system to ensure that it is accurate.
 - Drove making electronically transfer by converting forms from hand-writing forms to electronic forms.
 - Ensured optimal administrative, customer service, and data entry support for the organization.
-

PROFESSIONAL SOCIETIES

- American Society for Public Administration - 2014 to present
 - Saudi Management Association- 2005 to 2006.
-

PEER-REVIEWED PUBLICATIONS

- Alabdulkarim, Bader. 2014. The new structure of foreign policy after establishing the United Nations. *International Journal of Business and Social Science*, 5, 247-250.
- Alabdulkarim, Bader. 2015. The Policy Budgeting in Financial Crisis. *Journal of Business & Economic Policy*, 2.

LANGUAGES

Arabic (Fluent).

English (Advance).

- Program of Intensive Instruction in English as a Second Language. University of Oregon, American English Institute. (2010-2011).
- Program of Intensive English Language Instruction. California State University- Chico. American Language and Culture Institute. (03/2012-08/2012).