

## personal card :

name : **Khaled Mohammed Altuwajiri**

Place of Work : king saud university-College of Business Administration - Accounting Department

### **Education:**

*June 2011*      **Bachelor degree** – Imam Mohammed Ibn Saud University in **Accounting**

### **Training:**

- Intensive course in English language .
- Course in the Chemical Industries .
- Course in Household Industries .
- Course in Linguistics Correction.
- Course in First Aid.
- Course in Defense Tactics.
- Course in Educational skills.

### **Skills:**

#### **Computer Skills:**

- ❖ **Deal with MS Office Applications:** (Word, Excel, PowerPoint and Outlook).
- ❖ **deal with the internet Applications .**

### **Experiences:**

worked as accountant at pioneer contracting company in main Administration for 3 months .

## contact information:

email : **kaltuwayjri@ksu.edu.sa**