

Dina M. Al-Sibai

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Education

- 2003 - 2008 King Saud University (KSU), College of Arts - English Dept. Riyadh, SA
MA Applied Linguistics (GPA 4.9/5.00)
- 1991 - 1995 King Saud University (KSU), College of Arts - English Dept. Riyadh, SA
BA Applied Linguistics (GPA 4.87 / 5.00) First-honor standing & exemplary student of the year

Work Experience

(2002 - Present) Lecturer / KSU, College of Languages & Translation (COLT) - Riyadh, SA

- Head of the Language Assistance Center at COLT (On-going since 2015)
- Writing Skills Coordinator (On-going since 2008)
- TOEFL iBT Examination Center Supervisor (for 1 year) and Test Administrator (On-going since 2012)
- Head of the Graduate Unit in our college (for 2 years)
- Trained teachers in using their personal university websites
- Created and updated the female COLT Website (3 years)
- Occasionally carried out tasks for the Quality & Quantity Department
- Taught the following courses: Speaking 2, Grammar 1, 2, and 3, Writing 2, 3, and 4, Language & Culture, Computer Applications, Text Linguistics, Research Methodology, and Comparative Culture

(1998 - 2002) English Language Teacher & Grammar Coordinator / KSU, COLT - Riyadh, SA

- Coordinated the College's female English Grammar Program
- Devised educational activities to facilitate & encourage learning English
- Taught the following courses: Intensive English to female pre-med students, and to female pre-dental & diploma students. Also to English 101 non-departmental KSU students

(1995 - 1997) English Language Teacher / Najd National Schools for Girls - Riyadh, SA

- Taught 3rd grade students an intensive English course, including Writing, Listening, Speaking, Reading, comprehension, and Grammar
- Prepared various kinds of visual-aid materials for students.

Achievements

- Attended numerous English language teaching related lectures, seminars, conferences and workshops
- Recent published paper: <http://www.awej.org/index.php/volume-8-2017/74-awej-volume-8-number-2-june-2017/1158-dina-mohamed-alsibai>
- Worked on several translations for the department and university
- Part of the Babel translation/editing team <http://babel.sa.en/>
- Created a website for students' research in online journals: <http://coltraitjournals.weebly.com/>
- Prepared various templates/forms for my college

Awards

- Annual Excellence of Teaching Award - KSU Chancellor's First Rank Award (Fall '11)
- KSU Website Designing Award - (Spring '09)
- Additional certificates of appreciation can be provided upon request

Skills

- Computer skills (Microsoft Office - Excellent), (Publisher - Very Good)
- Excellent English editing/proofreading skills (TOEFL score: 109/120 - April, 2017)
- Fluent in English and Arabic (speaking, writing, and reading)

Memberships and Affiliations

- Member of Saudi Linguistic Society (to be launched soon)
- Member of KSAALT, Since 2011

References and letters of recommendation available on request.