
Ghyzayel M. Al-Otaibi
Lecturer, College of Languages & Translation (KSU)
Email: galotaibi@ksu.edu.sa
Website: <http://fac.ksu.edu.sa/galotaibi/home>
Mobile:

General Information

Place of Birth : Riyadh **Date of birth:**
Nationality: Saudi
Marital status:

Contact Information

Address: Riyadh
P. O. Box: 381 Al-Muza. 11972
Place of Work: King Saud University
College: College of Languages and Translation
Building: 4 **Room:** 12-26
Office Phone Number: 0118052455 **Extension:** 52455

Academic Qualifications

1432 (2011): Master's degree in applied linguistics (GPA=4.66)
Thesis: *The Effect of Using Computer- Assisted Semantic Mapping on Nursing Students' Comprehension of Medical Texts at KSU*
Supervisor: Dr. Ibrahim Ali Haji-Hassan
1425 (2004): Graduated from King Saud University (GPA=4.80)
(First-Class Honour)
The exemplary student in the college
1421-1425
(2000-2004): King Saud University (Riyadh)
College of Arts
Department of English
1420-1421: Princess Nora bint Abdul-Rahman University (College of Education)
History and Civilization Department
1419-1420: Graduated from secondary school (GPA=98,42)

Work Experience

1427 (2007)
-until now: The English Department
1426: The Pre-Medical Department
Coordinator of Listening 131 NAJM
1425: The Language Unit (101, Nursing, and The Pre-medical Department)
1425- until now: Teaching at the College of Languages and Translation
1425 (2004): A tutor at New Horizons (Direct English)

Taught Courses

101 Najm (General English)
131 Najm (Listening & Speaking) (Pre-medical Department- Language Unit)
132 Najm (Reading) (Pre-medical Department- Language Unit)
134 Najm (Medical Reading) (Pre-medical Department- Language Unit)
113 Najm (Reading 2) & 114 Najm (Medical Reading) (Nursing)
127 Najd (Vocabulary 1), 182 Najd (Vocabulary 2), 128 Najd (Writing 1), 129 Najd (Listening & Speaking 2), 242 Najd (Listening 4), 241 Najd (Listening 3), 251 Najd (Reading 3), 252 Najd (Reading 4), 124 Najd (Listening & Speaking 2), 234 Najd (Listening & Speaking 3), 111 Najd (Reading 1), 122 (Writing 2), 320 Najl (Linguistics), 246 Najd (Semantics & Pragmatics) (English Department)

Workshops offered by the Deanship of skills Development

- Managing Stress at Work 4-2-2014
- Preparing the Course Portfolio 16\17-1-1436
- Feedback in Teaching- a Tool for Better Learning 5-1-1436
- Ethics of Professional Teachers 19-1-1436
- Preparing an Educational Video and Uploading it 5-4-2014
- Professional Teachers' Skills 22-10-2014
- Using Google Tools in Teaching 9-9-2014
- Using Online Corpus in Teaching 7-11-2013
- Converting Documents into Digital ones 3-2-2014
- Managing Faculty's Website 7-9-2014
- Reengineering Admin. Procedures 21-12-1435
- Using Mind-mapping in Teaching 5-2-2014
- Preparing PPTs 1432
- Basics in Statistics 1432
- Parametric and Nonparametric Tests 1432
- Personality Types 20-2-2015
- Writing the Self-study Report for Programs 8/9-4-2015
- Sketch Engine 30-4-2015

Online Courses

- Corpus Linguistics 29-9-2014 (Futurelearn)
- How to Succeed at Interviews 9-3-2015 (Futurelearn)
- How to Succeed at Writing Applications 9-2-2015 (Futurelearn)

Workshops offered by the Deanship of Quality

- Writing the Course Report 18-12-2014
- Writing the Course Report 30-1-2015
- Participating in a SWOT Analysis of factors affecting administrators' productivity 11-2-2015
- Writing the Annual Report of Programs 12-3-2015
- Cooperating with the Deanship of quality to organize an event on quality 28-10-2014

Workshops offered by the Deanship of Distant Learning and E-services

- Using the Smartboard 27-12-2009
- Using Smart Classrooms 23-6-2011
- Using the LMS 23/24-11-2011
- Digitizing the Content of Courses 10-11-2014
- Designing Online Tests 15-4-2014
- Using Excel in Managing Students' Marks 13-2-2015

Workshops offered by the Deanship of Academic Affairs

- Academic Advising 6-11-2014
- Academic Advising 26-8-2014

Committees

- Committee of Emergency and Evacuation 2014
- Committee of Academic Advising 2007- till now
- Committee of Academic Accreditation 2014-2015
- Committee of Quality (English Department) 2014-2015

Current Position

Head of the Quality Unit at the College of Languages & Translation