**CURRICULAM VITAE**

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| **MUHAMMAD NAUMAN KHAN**   |  | | --- | | Department of Finance, College of Business Administration, P.O. Box 71115, King Saud University, Riyadh 11587, Saudi Arabia.  Cell: 00966-503859033 Office: 00966-11-4674324  E-mail: mnauman83@gmail.com nkhan1@ksu.edu.sa | | **H:\94552 (6) copy.jpg** |

**Objective:**

I am interested in pursuing a career in teaching and research with a dynamic institution, where I can use maximum of my innate potentials and learned skills and which offers an environment for continuous skills & career development.

**Education:**

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| MSc Accounting & Finance | Bahauddin zakariya University Multan, Pakistan | 2005 |
| Bachelors in Commerce | Bahauddin Zakariya University Multan, Pakistan | 2003 |

**Publications:**

Sillah, B.M.S.; Khan, M.N. and Khokhar, I. (2015) “Technical efficiency of banks and the effects of risk factors on the bank efficiency in Gulf Cooperation Council Countries” Journal of Applied Finance & Banking, Vol. 5, No. 2, 2015, (Accepted)

# Sillah, B.M.S.; Khokhar, I. and Khan, M.N. (2014), “The performance of Saudi banking industry 2000-2011: have the banks distinguished themselves from one another?” International Journal of Financial Research, Vol. 5, No. 2; 2014.

Rehman, M.Z.; Khan, M.N. & Khokhar, I. (2014), “Select Financial Ratios as a Determinant of Profitability Evidence from Petrochemical Industry in Saudi Arabia”. European Journal of Business and Management, Vol.6, No.6, 2014.

Khan, M.N. and Rehman, M.Z. (2014),”Unlocking Vistas of Islamic Microfinance in India – A Model for Poverty Reduction” Page # 120-141 Edited Book, Management, A.P.H. Publishing Corporation, New Dehli, India.

Khan, M.N. and Rehman, M.Z. (2013),”Islamic Micro Finance: Concept, Outreach and Conceptual Framework of Operations” Al-Barkaat Journal of Finance & Management Volume 5, Number1, January 2013

Akhtar, N. and Khan, M.N. (2012), “Business Development Services and Economic Development through Community Savings Re-investment Approach”. British Journal of Humanities and Social Science, February 2012, Vol. 4 (1)

**Professional Experience:**

**King Saud University, Riyadh, KSA October 05, 2008 - Continue**

Doing work as Lecturer / Researcher in Finance Department, College of Business Administration, King Saud University, Riyadh, Saudi Arabia.

Conducting class lectures to the Undergraduate level students in the following subjects:

* Principle of Finance
* Corporate Finance
* International Finance
* Investment Essentials
* Financial Markets & Institutions

**Meezan Bank Ltd. Abdali Road Multan. February 28, 2006 to Sep. 18, 2008**

Worked as Officer Grade 1 in different departments - Credit Administration Department, Consumer Finance Department & Operations Department - of the Meezan Bank Ltd. that is the renowned Premier Islamic Bank in Pakistan.

**Major Responsibilities**

* Completion of Accounts Opening Forms and implementation of SBP Prudential Regulations.
* Data Entry of ATM Forms in system for ATM Processing.
* Maintain record of generation of ATM Cards and Pins for customers.
* Give balance inquiry and liability products information to customers.
* Remittances (Making Pay orders, Demand Drafts and doing Clearing of Cheques)
* Completion of Charge Documentation for Murabaha facility
* Preparation of Sub Murabaha Files in all aspects
* To collect Daily Stock Reports
* To handle all insurance related matters and ensure that all the stocks are covered in insurance.
* Issuance and Renewal of Guarantees
* Preparation of Different Reports for Head Office
* Monthly ECIB Reporting to SBP.
* Disbursement of Car Ijarah Facility
* Preparation of Car Ijarah Documents
* Maintenance of Car Ijarah files
* Client’s Monthly Rental Posting
* To handle all insurance related matters and ensure that all vehicles are covered in Takaful (Islamic Insurance).
* Sales/Marketing of Car Ijarah
* Analysis/Processing/Approval of Car Ijarah application

**Trainings:**

* 5 Days training on different aspects of Islamic Finance, organized by Istanbul Zaim University, Istanbul, Turkey dated June 21 to June 25, 2014.
* Prudential regulations on corporate and commercial banking - conducted by the Institute of Bankers, State bank of Pakistan.
* Introduction to Islamic modes of financing - conducted by Meezan Bank Ltd.

**Personal Skills:**

* Adapt quickly and able to cope with constant or significant change.
* Enjoy a diverse work environment, working together with people of differing personalities and backgrounds.
* Critical, logical thinker who thrives on and enjoys problem solving and decision-making.
* Patient and sensitive to others inside and outside the workplace.
* Maintain composure in stressful situations while remaining focused on the end result.
* Team player who appreciates suggestions and opinions from co-workers.
* Take initiative and enjoy challenges and new opportunities.

**Expertise:**

**Computer Softwares**

Ms. Office, Eviews, SPSS and Internet Browsing

**Islamic Banking and Finance**

Sound knowledge about Islamic Modes of Financing and Takaful (Islamic Insurance).

**Distinctions:**

* Information Secretary of Commerce Executive Forum (CEF) in BZU Multan.
* Executive Member of Department Magazine Editorial Board.
* Member of Teacher, Student Committee of Student Affairs in B.Com in Punjab College of Commerce Multan.

**PERSONAL CIRCUMSTANCES:**

**Nationality**: Pakistani

**Gender:** Male

**Date of Birth**: June 24, 1983

**Place of birth:** Multan

**Marital Status**: Married

**Domicile:** Multan

**Permanent Address:** 492/5G-1 writers Colony Masoom Shah Road, Multan, Pakistan

**References:**

1. **Dr. Hanif Akhtar**

Associate Professor,

Department of Finance & Accounting,

College of Business Administration,

Prince Sultan University,

Riyadh, Saudi Arabia.

Mobile: 0599270800

Email: [mhakhtar@fnm.psu.edu.sa](mailto:mhakhtar@fnm.psu.edu.sa)

1. **Dr. Toseef Azid**

Professor,

Department of Economics,

College of Business Administration,

Qassim University,

Buraidah, Saudi Arabia.

Mobile: 0598923431

Email: [toseefazid@hotmail.com](mailto:toseefazid@hotmail.com)

1. **Dr. Nasim Shah Shirazi**

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 Islamic Development Bank

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