

EXECUTIVE SUMMARY

COMMITMENT | TEAM PLAYER | INTEGRITY

An expert in teaching college Accounting courses such as Governmental Accounting and the course of Tax and Zakat. Very knowledgeable of Accounting Entries and Finance Statements. Dedicated to maintaining a reputation built on quality, service, and uncompromising ethics.

AREAS OF EXPERTISE

- Governmental Accounting
 - Principals of Financial Accounting
 - Senior field Training
 - Intermediate Accounting II
 - Auditing
 - Tax and Zakat
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PROFESSIONAL EXPERIENCE

COORDINATOR

FOR ACCOUNTING DEPARTMENT IN COLLEGE OF APPLIED SCIENCE IN KING SAUD UNIVERSITY 2015- PRESENT

LECTURER

KING SAUD UNIVERSITY – RIYADH, KSA 2004 – Present

I started as a lecturer on the hourly wages system in the first semester, then during the second semester my position was converted to a contractual status. On 17.11.1427 Hijri, I was given a permanent official post which I still occupy to date.

- I teach students of the Accounting Diploma level and the Bachelor Degree level the following subjects: Principals of Financial Accounting (101) - Auditing- Governmental Accounting- Tax and Zakat- Intermediate I Accounting.
- I prepare full description of each subject and share a course preview with my students that contains the aim of the subject, grading system, expected hours and dates for exams and presentations, the importance of attending and permitted number of absence days.

RESEARCH:

INTERNAL CONTROL IN E-COMMERCE ENVIRONMENT.

The study contains questionnaires taken from ten different outstanding legal accounting offices in Riyadh. It has taken one year.

TRAINING:

Certified Trainer, The Technical and Vocational Training Corporation, Riyadh in 2013.

Three months training in Accounting at Al Nahda Philanthropic Society for women, Riyadh in 2001.

EDUCATION

MASTER DEGREE IN ACCOUNTING AND ADMINISTRATIVE SCIENCE- 2003

King Saud University- Riyadh, Saudi Arabia

BACHELOR OF ACCOUNTING AND ADMINISTRATIVE SCIENCE- 1998

King Saud University (Graduated Cumlaude) - Riyadh, Saudi Arabia

LANGUAGES

- Arabic (Mother tongue)
 - English; Excellent in reading, writing and speaking.
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COMPUTER SKILLS

- Good use of Microsoft Office Word, Excel Powerpoint and Outlook.
 - Surfing the web.