1. The Human Resources department (As in evaluation#1) wants to make Schedule for project A+. As project manager, you want to schedule the tasks of the project as shown in table 1.

* Write the name of each task in the spreadsheet using the column “Task Name”.
* Write the duration in days of each task in the spreadsheet using the column “Duration”
* Group the tasks by the Phase according to the table of tasks shown before, and add a group that encloses the phases named “System Testing Plan MCY” this will represent the plan as a whole
* Write the predecessors of each task in the spreadsheet using the column “Predecessors” (If you can’t see the column, try to expand the vertical bar that divides the spreadsheet to the Gantt Chart)
* To convert a Task in a Milestone, just double click the Task and go to the tab “Advanced” then check the box that says “Mark Task as a Milestone”

Table‑1

|  |  |  |  |
| --- | --- | --- | --- |
| # | Activity | Duration | Predecessor |
|  | **Analysis Phase** |  |  |
|  | RSD Analysis \* | 3 weeks |  |
|  | **Design Phase** |  |  |
|  | Develop Test Plan | 5 weeks | 1 |
|  | Develop Test Design Specification | 8 weeks | 2 |
|  | Develop Test Case Specification | 5 weeks | 3 |
|  | Develop Test Procedure Specification | 3 weeks | 4 |
|  | Develop Test Item Transmittal  Report | 1 week | 5 |
|  | Prepare Tools and Test Scripts | 3 weeks | 6 |
|  | Review Test Plan and Attachments | 2 weeks | 7 |
|  | Check that System is Ready to be  Tested | 1 week | 8 |
|  | Add Design Documents to CMS | 1 week | 9 |
|  | **Project complete (Milestone)** | **0 week** | **10** |