**Final Report Content**

**The final report should include the following points:**

1. About the company (Activities + Mission + Vision )
2. The main activities of the company's human resources
3. Description of the department in which you did the Co-op training
4. Description of the tasks which been assigned to you during the Co-op training.
5. The difficulties which you faced during the training and how you overcome them.
6. The managerial skills which you acquired during the training period and how you could acquire them.
7. Overall evaluation of you experience in Co-op training (the work experience you acquired, the skills , any suggestions )