MGT 121 Organizational Behavior

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**Office Hours: Sunday, Tuesday: 8:00-9:00; 12:00-1:00 & Mon: 8:00-9:00**

**Prerequisite:** MGT 101

**Course Objectives:**

The Purpose of this course is to familiarize students with the field of Organizational Behavior (OB). The course explores concepts and theories related to the individual, the group, and the organization. Emphasis is given on developing knowledge and skills to assist you in understanding the way people behave in work setting.

**Course Structure:**

The course is divided into three sections: Individual level, group level, and organizational level. A variety of activities are incorporated into the course. This course is a skill and application oriented. However, knowledge, concept, and theory are of ultimate importance in such applications. Thus, students are encouraged to study the required materials and chapters a prior to actively participate in the seminar discussion.

**Learning Outcomes:**

After completing this course students should be able to understand:

* the concepts of organizational behavior
* how people behave within the organization
* the reason of people behaviors
* intra and inter group behaviors
* Organizational dynamics

**Text:**

* Robbins, P. Stephen, & Timothy A. Judge***. (2013). Organizational Behavior, 15th/E***. NJ: Prentice-Hall, Inc.
* [www.mymanagementlab.com](http://www.mymanagementlab.com).

***Go to outside north America to register***, then register

**Evaluation and Grade Weights:**

* Midterm  **(Sunday 16/1/1436=9/11/2014)**  25 Points
* Three in class quizzes 15 Points
* Case Study 5 Points
* Participation 5 Points
* Homework and activities 10 Points
* Final 40 Points

**Attendance & Participation**

Attendance, attitude, and preparation are important. Students are expected to be willing to study and learn, being ready to answer questions when called upon, volunteering answer to questions or asking questions, and actively listening to the instructor and other class members.

**Quizzes & Case study**

**-** There will be **Three** announced quizzes**. If the student missed a quiz one point will be deducted from your grade as penalty.**

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| **T** 21/11/35=16/9/14 | **T**  27/12/35=21/10/14 | **T** 18/1/36=11/11/14 |

**-** Students will read a case study in class and will answer all the attached questions.

**T** 10/2/36=2/12/14

**Examinations:** **(Sunday 16/1/1436=9/11/2014).** The examinations may consist of multiple choice, true/false, and essay questions which measure the ability to know and apply principles of good management. **Make Up** **Exams** are not permitted except in cases of verified emergencies or other special circumstances, and the burden of producing verification would be yours. In such cases, you must still notify me at the earliest possible opportunity, and submit evidence to document the special circumstances (do not wait to be asked to do so). No make-ups will be available for any quizzes and Reading for Comprehension. Make Up Exams will be held on **Tuesday (1/3/1436=23/12/2014**) covered **all** the chapters discussed in this semester.

**Topics:**

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| Chapter | Topic | Date |
| 1 | What is organizational behavior? | Week 1 |
| 3 | Attitudes and job satisfaction | Week 2 |
| 5 | Personality and values | Week 3 |
| 6 | Perception and individual decision making | Week 4 |
| 7 | Motivation concepts | Week 5 |
| 9 | Foundations of group behavior | Week 6 |
| 11 | Communication | Week 7 & 8 |
| 12 | Basic approach to leadership | Week 9 |
| 13 | Power and politics | Week 10 |
| 14 | Conflict and negotiation | Week 11 |
| 15 | Foundation of Organization Structure | Week 12 |
| 16 | Organizational Culture | Week 13 |
| 18 | Organizational change and stress management | Week 14 |
|  | Revision | Week 15 |