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| King Saud UniversitySchool of Business AdministrationManagement Information Systems Department |  |

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**MIS 477: Co-op Training Course**

*Mid-term training report*

**Student Information:**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

KSU ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Week # \_\_\_\_\_\_\_\_\_

Total Training Hours:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Training Hours Finished until Now: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***----- Please turn in this report by the end of week 9 of the semester.***

1. **List all major activities undertaken until now.**
2. **How do you think what you did helps you as an MIS student?**
3. **Do you have any concerns your faculty advisor should know about?**
4. **What skills did you gain while training?**

* **Technical skills:**
* **Communication skills:**