**Haifa Mohammed S. Alshehri**

Riyadh, Saudi Arabia, E- mail: [Alshaifa@ksu.edu.sa](mailto:Alshaifa@ksu.edu.sa),

**EDUCATION**

**University of South Florida, college of Business** 2013- 2014

Masters of science in Entrepreneur in applied Technology

**University of South Florida, INTO Institute for English Language** 2011- 2013

Academic English Program

**King Saud University, Riyadh, Kingdom of Saudi Arabia** 2006-2008

Master of Art in Educational Administration

**Al-Imam Mohammed Ibn Saud University, Riyadh, Kingdom of Saudi Arabia** 2003**-**2005

Diploma in English as a Second Language

11 levels

**King Khalid University, Abha, Kingdom of Saudi Arabia** 1999-2003

Bachelor of Science and Education Major in Mathematics

**Certifications**

**King Saud University, Riyadh**.

- A training course on (designing courses) 2014

- A training course on (building and managing teams)

- A training course on (assessment of learning outcomes) 2014

- A training course on (Electronic Services for Scientific Societies) 2011

- Quadruple Analysis to Prepare a Strategy Plan for Prince Salman 2011

Entrepreneurship Center

- Professional and Personal Skills of the Inspectors 2009

**Dar Aloloom Schools, Riyadh**

Teaching Strategy on the light of Recent Brain Studies 2005

**EXPERIENCE**

**King Saud University, Prince Salman Entrepreneurship Center** 2010-2011

Managed the center

**King Saud University, Agency for Development and Quality**  2009-2010

Assistant Scientific Researcher (Mathematics)- managed the agency and the employees

**Dar Aloloom Schools, KSA**  2005- 2006

Mathematics Teacher (Intermediate) 100 students

**Al Gafaz Commercial Establishment, KSA** 2003-2008

Administrative assistant managed the daily paperwork, communicated with staff, organized financial statements

**SKILLS AND QUALIFICATIONS**

Self-starter, diligent, punctual and organized

Proficient in Microsoft Office Suite

Team member and leadership skills

Excellent research skills

**LANGUAGES**

Arabic (native); English (fluent)