

Presentation - Grading Scheme

(Represents 35% of total Co-op grade)

Student Name:	
Course:	
Date:	
Evaluator Name:	

Criteria	Points	
	Actual	Max
Preparation - Evidence of preparation for the presentation (e.g. a handout, .ppt or notes).		Out of 5
Impact of visual aids - Visual aids (e.g. slides) were effective, organized and helpful.		Out of 10
Organized - The presentation had a clear introduction, content and conclusion.		Out of 20
Expertise - Demonstrated an understanding of the material and providing convincing answers to question raised by testing committee		Out of 30
Vibrancy - Engaged the audience; kept others interested.		Out of 5
Verbal articulation - Ideas were clearly expressed.		Out of 10
Proper grammar and language use - Full sentences, slang-free.		Out of 5
Attire - Presenters were appropriately dressed.		Out of 5
Demonstrated time management skills - by delivering a clear, concise presentation in 15 min. or less.		Out of 10
TOTAL		100%